



VOLUNTEER TRAINING NOTE 5

Resources

The task of SAVEM's **Logistics** team is to "obtain, maintain, sustain": providing resources and support to the whole response.

Remember that SAVEM is a Participating Agency within PIRSA's Agriculture and Animal Services (AAS) Functional Service (FS) within the SEMP (see the Glossary if you can't remember SEMP!)

The hierarchy of command papers are:

State Emergency Management Act (2004)

State Emergency Management Plan (SEMP) – effectively Regulations under the Act

PIRSA – AAS Functional Services

The SAVEM Inc. Plan describes the organisation's processes and roles

SAVEM Standard Operating Procedures (SOP's) put the Plan into action (1A, 1B, 1C, 1D, 2A, 3A, 5A are complete)

SAVEM's Information and Awareness brochure widely distributed to public and other agencies

Remember that like other Emergency Services, PIRSA and SAVEM follow the protocols in AIIMS.

AIIMS manuals and other associated material are published by the Australasian Fire & Emergency Services Authorities Council (AFAC). See www.afac.com.au

SAVEM's Logistics Functional Area maintains

- Direct resources for each functional area (Control, Planning, Logistics, Operations, Public Information) in a Local Control Centre (LCC – see Training Note below)
- Folder of SAVEM authorisations (e.g SAVEM's SA Health drug licence)
- File trays for each functional area
- Message Forms and Situation Report forms
- Wireless Institute Civil Emergency Network (WICEN) message forms
- Briefing forms according to SMEAC (See Training Note below)
- After Action Review templates
- Introductory file copied and issued to each person participating in Level 1 training
- Triple carbonated field books
- Name tags
- Triage color coded tags
- Animal cages held in storage
- Responses file
- Media file
- Funded projects file
- SAVEM's Library of reference material

